

Inclusion and Diversity Fund

1. Before you start

This is the application form for the Royal Society of Chemistry Inclusion and Diversity Fund (ID Fund).

If you have any questions about completing the form please get in touch with us at diversity@rsc.org.

Eligibility and scope

Before completing your application we recommend you read the information on the ID Fund webpage, particularly the sections on Eligibility, Assessment Criteria and Restrictions on Funding.

Please note that grant applications should be no more than £5,000.

The ID Fund is intended for projects that directly investigate or address inclusion and diversity issues in the chemical sciences.

Applications focused solely on outreach will not be considered and should be directed to our Outreach Fund where eligible. Applications focused solely on chemistry research will not be considered and should be directed to our various research grants where eligible.

Submitting an application

A preview of the form is available as a PDF file on the ID Fund webpage to help you prepare your answers, but applications must be submitted through this online SmartSurvey form. Please email diversity@rsc.org if this SmartSurvey form poses any accessibility issues.

You can save a partially completed application form and return to it later. Please ensure you have answered all questions before submitting your application. Once you have submitted your application you will not have any further opportunities to amend it.

Please note that application and funding decision deadlines are detailed on the ID Fund webpage.

2. Applicant Information

Please note that you <u>must</u> respond to all questions on this page before submitting your application.

This application form will allow you to freely move between most questions and pages without enforcing responses, but please ensure you complete **all** answers on this page before submitting your final application. Applications with missing information will not be considered.

1. Your contact details

Please provide your contact details as the main applicant.

The main applicant is the person who will be responsible for receiving any grant money awarded

As an individual As an organisation (please specify):

About the applying organisation

If you are applying on behalf of an organisation, please tell us more about the organisation,

8. Have you or your organisation previously applied to the Inclusion and Diversity Fund or

14. Project description

Please provide a clear and concise description of your planned project.

This should include:

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- overall aims and expected outcomes
- a brief description of what you are planning to do
- timeframes and key dates
- where your project will take place
- who will be delivering the project

The panel will use the information provided in this section to determine whether the project meets the objectives and criteria of the Inclusion and Diversity Fund, and will take into consideration how your project:

4. Project Finances

Please note that you <u>must</u> respond to all questions on this page before submitting your application.

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18. What is the total cost of your project?

This should be provided in GBP (£).

19. How

demonstrate how the project will benefit from the specific expertise or skillset provided. These costs must be justified in the comment box below the table. Employment and volunteer regulations dictate that the ID Fund cannot be used towards monetary or other benefits to compensate for volunteers' time.

- **Subsistence** includes food and refreshments for volunteers and those involved in the project.
- **Travel expenses** includes travel costs for volunteers and those involved in delivering the project.

21. Other funding sources

If you have applied for funding towards this project from any other sources please tell us here, including whether an application has already been submitted, whether the funds have been secured and how you will use the funds.

(max 150 words)

22. If your project is selected for funding, what type of account would the grant be received into?

Account affiliated with an organisation/institution

Other (please specify):

6. Data protection

26. Terms and conditions

By submitting your application, you are confirming you have read, understood and accept our terms of use. We need to collect and manage your personal data in order to provide this service. Our privacy statement explains how we do this.

The application procedure requires that we collect and process personal data about you (including co-applicants, if relevant), such as your email address. We will be processing your data under the basis of legitimate interest. If you object to us processing your data for this purpose, or would like your application to be withdrawn for any other reason, please contact us as soon as possible. Data will be treated sensitively, with strict confidentiality by RSC staff and the judging panel, and in accordance with the terms of data protection legislation.

For more information, or if you have any difficulties opening the links above, please email diversity@rsc.org.

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I have read, understood and accept the terms of use

I understand that the RSC needs to collect and manage my personal data in order to provide this service.